

PARKWAY GREEN COMMUNITY DEVELOPMENT GRANTS CRITERIA.

All Grant Allocations will be considered by the appropriate Neighbourhood Performance Panel (NPP). The NPP can approve applications up to and including £500.00. Any applications above £500 can be recommended for approval and sent to the Executive Management Team at PGHT. This will be done on a temporary basis until the NPP are fully trained and competent in reviewing grant applications. Eventually full power to approve grant applications will be given to the NPPs, who are ultimately accountable to the Tenants Scrutiny Committee.

Community Development Grant Criteria for Tenants and Residents Associations.

To be recognised formally by PGHT and to be considered for a start-up grant of up to £250.00, the groups must:

1. Have at least 51% membership of group as PGHT tenants.
2. Have a recognised constitution stating what the group wants to achieve for the community it represents.
3. Strictly adhere to all aspects of the constitution.
4. Adopt a code of conduct that will be adhered to in all meetings by members and any other attendees who may be involved with group meetings or carrying out group business in any way.
5. Adopt an equal opportunities statement within the constitution and also be compliant with PGHT's equality and diversity policy. As a demonstration of this commitment, at least one committee member will be required to attend an annual diversity course, to keep informed on legislation changes for what is an ever evolving subject.
6. Hold a well publicised Annual General Meeting.
7. Have an inclusive and open membership to all tenants, leaseholders and residents of the area specified within the constitution.
8. Ensure that group members only decide how grant funding is to be spent. All spend is to be recorded within the minutes of either General or Committee Meetings.
9. Have open financial records which are to be independently checked at least once annually.

All Tenants and Residents Associations meeting all of this criteria will be eligible for a 'Start-up' Grant of £250.00. Every following year the group may apply for a 'Top-up' Grant to replenish any spent funds back up to £250.00.

Community Development Grant Applications.

Tenants and Residents Groups, Community Groups and even Organisations working within our communities can apply for a grant of up to £2,500.00 to fund community projects that meet the following criteria:

1. Both residents and people who work in the area may apply. Applicants have to show that their proposal will benefit residents of the area with all bids being considered on their individual merits.
2. The project delivery is not the mandatory responsibility of PGHT, MCC or any other organisation.
3. Agencies working in the area may also apply on the following basis:
 - Any application has to show that the grant would be in addition to any funding that it would normally be expected the agency would provide in the area
 - The agency would be required to 'match' pound for pound any grant made unless the project is an additional service that the agency doesn't have a budget for.
 - The agency needs to actively involve a local community group or organisation (this is seen as helping to ensure 'sustainability' i.e. that the benefits to the community will continue beyond the lifetime of the funding)
4. Applications from groups and people who live or work outside of the area will be accepted, provided they can show that their proposal will benefit a large proportion of residents within the area. (E.g. a Community Group whose work overlaps the Wythenshawe area could apply even if some of the funding benefited people who only live in an area adjacent.) However where the grant would cover all the costs of such a project, only a proportion of the grant may be awarded in line with the percentage of Wythenshawe residents benefiting.
5. All applications for funding from groups or agencies must show that they are inclusive and comply with equal opportunities principles. They will need to have an open membership and not discriminate in any way. (E.g. a project for children with learning difficulties must allow any local parents with children who have learning difficulties to be members and must be open to all these children in the West Wythenshawe area.)
6. Individuals applying for funding will also be expected to abide by equal opportunities principles in how they operate. (E.g. any project needs to be open to all sections of the community or the project should benefit the wider community.)
7. All applications will need, as appropriate, to show that they meet all relevant health and safety legislation and any other relevant legislation. (E.g. that they have insurance and suitably qualified people to undertake a particular activity, or that a group working with vulnerable people has done police checks on its volunteers and staff.) It will not be the responsibility of the panel to confirm that they have met these requirements, but they will be offered advice as to where they can get expert advice and help on such matters.
8. Groups will not be excluded from applying for more than one grant in any one year. If there is evidence that they have made good use of the grant they have been given they will be eligible to receive another grant in the same year.
9. Bids from a consortium of groups will be considered, even where the amount requested is greater than the maximum of £2500, provided that the total does not exceed what might have been awarded to individual members of the consortium.

10. The grant can be used to fund trips and outings for Community Groups, but members of the group are expected to contribute towards the cost and use the events to raise funds in order to encourage sustainability. Grants for trips and social activities will be limited to one activity per year.
11. Grant Allocations for kit and clothing for Community, Sports and Dance Groups will be limited to £750.00 and groups may only apply for this every three years.
12. There is no limit on the cost allocation on trips / social activities. However all applications of this type will be considered on merit and the amount of beneficiaries from the West Wythenshawe area will be considered.
13. The grants panel will disregard any application where they have been approached in an inappropriate manner.
14. Groups will need to return receipts and project monitoring forms otherwise they will not be eligible for future funding.
15. Where a group submits a bid where there is a potential conflict of interest because one of the members of the group is involved in the NPP or TSC, that person will be expected to declare that interest and not attempt to use their influence on other members of the NPP or TSC. That individual will also be required to be absent from the discussions and will be expected to leave the meeting when their bid is considered.